

# Financial Aid Appeal Form

Student completes this: Completion Rate \_\_\_\_\_ GPA \_\_\_\_\_

- This is your only opportunity to appeal the denial of your financial aid and the decision is final.
- You must submit **SUPPORTING DOCUMENTATION** for the circumstances outlined in your explanation. An example of supporting documentation could include, but not limited to: court or police reports, hospital release forms, accident reports or death certificates.
- Carefully read the Satisfactory Academic Progress (SAP) policy before proceeding with your appeal. You must first understand why you have been denied before you can adequately prepare your appeal.
- Allow seven days for processing of this appeal.
- This form is incomplete if you are missing: 1) Statement, 2) Supporting Documentation, 3) SEP

## Student Section

Name \_\_\_\_\_

Student ID \_\_\_\_\_

You are required to meet with an academic counselor to create a current Student Educational Plan (SEP). All SEP counseling appointments require 1 hour.

### Please submit a typed & detailed explanation answering the following questions:

1. What circumstances beyond your control, prevented you from successfully meeting the requirements of the Satisfactory Academic Progress policy (SAP)? Your explanation should be very specific, including dates that coincide with semesters that you failed to meet the requirements of the SAP. Provide supporting documentation as explained above

a) What adjustments have you made that will help to resolve the issues listed above?

b) What are your educational goals and future career goals?

2. I understand the SAP Policy.

Student Initial \_\_\_\_\_

3. I have provided supporting documentation for my statement.

Student Initial \_\_\_\_\_

STAFF ONLY/Incomplete if missing one.

\_\_\_ Statement

\_\_\_ Initials

\_\_\_ Supporting Documentation

\_\_\_ SEP