

College Council Meeting Minutes
December 4, 2015 - 1:00 p.m.
Library Meeting Room

A. Bauer, F. Cambon, K. Coghill, J. Cummings, Z. Ginder, L. Hinton, P. Kersey, D. Norton, D. Pieper, M. Plummer, and M. Schiel.

I. Approval of minutes

College Council minutes were approved as presented.

Mr. Cummings thanked Ms. Schiel for her hard work, time, and effort today working with the MUSD students. Ms. Schiel thanked Dr. Kersey for getting the funding as well as Ms. Danette Mondary for her considerable effort. She reported that the students are loving it. She also mentioned that there is now an entire row on the wall in the new office at the 29 Palms High School devoted to CMC students.

II. Agenda Items

a. Director of Institutional Effectiveness Job Description (A. Riesgo)

It was noted that this item was officially approved by the Academic Senate yesterday, and should move forward.

b. Shared Governance College Council Description Page (P. Kersey)
few items from AS.

Discussion took place regarding this description page. Concern was expressed that College Council decisions may trump decisions made by other committees. The difference between departmental and participatory groups was mentioned as well as individuals representing bargaining units. There was also concern about taking campus facilities off with no representation, but the point was made that representation is based upon collegial bodies with people working on facilities in a unit and the difference between a department and a participatory governance group. Dr. Kersey pointed out that as ALO this meeting is very valuable; however that individual does not technically represent a group. Dr. Norton shared a concern that there is not more Student Services representation here. Mr. Cummings added that we need to better disseminate information relative to the shared governance process, and move away from all-inclusiveness and not necessarily departments, or specific groups. He pointed out that College Council is the last step before going to the Board of Trustees, and this is a high level participatory governance committee. Mr. Cummings recommended we better define representation. Consensus was to include the ALO, clean up the document and bring it back again as we can always make changes.

c. BP 4250 Probation (D. Norton)

Dr. Norton explained that two years ago, this policy was updated and was a bit too harsh. The draft pushes back dismissal. The cumulative or term GPA was another concern and if a student is on academic probation, this is somewhat less harsh. He explained that a student may have one bad semester and the student is placed on probation because of that bad semester. This would make it three semesters in a row, rather than just two and would get the student back on track and not immediately dismiss them. It was changed two years ago and we want to change it back. We are trying to prevent the student from feeling like they are not smart enough to be here including more easily understandable language that is much clearer than Ed Code. Dr. Kersey pointed out that this gives the student more time to work and get better. Dr. Norton added that he is hopeful that the Starfish Early Alert System will be through its trial and used here next year. He requested that this item be taken out to get feedback, and brought back to the first meeting in January. The target to start is summer 2016.

d. Final Website Revisions

Mr. Cummings pointed out that we will have ample opportunities for everyone to review the website revisions, and noted this is the architecture of the website with drop downs on home pages. Dr. Norton mentioned that it would be useful to get this information on the ASCMC agenda for next week.

e. BP 1100 – The Copper Mountain Community College District
(J. Cummings)

Mr. Cummings asked that representatives take this information out to their constituency groups. He introduced the Board Policy Cover Sheet and mentioned that the information provided is what is being updated and what is new. It is our first attempt, and he requested that everyone take a look at each policy that comes here and chief officers bring them forward with policy and give information with the board policy to make it easy to track information and changes. Mr. Cummings reviewed the items on the form and asked how we want to do this? League template with track changes was recommended. It was agreed that track changes would be used and clean up as final versions with 45 day review periods.

f. BP 1200 – District Mission (J. Cummings)

Mr. Cummings reviewed this draft as presented adding that the NOTE will be removed and updated again when we review the Mission Statement. The Mission is to be reviewed annually and this has been added as a new policy.

g. BP Cover Sheet (J. Cummings)

h. Mission Statement Review (J. Cummings)

Mr. Cummings mentioned that the Board will review the Mission Statement and recommended it be sent out to constituent groups and gather information. The Board will have dialogue and then we can come together to discuss. Mr. Cummings requested rationale come forward with recommendations. Mr. Ginder pointed out that we need to ensure distance education is considered in the development of the Mission Statement. A question for consideration is how is your distance education program aligned with the mission of the college and is it part of the revisions/evaluation process. Ms. Schiel recommended we provide some of those expectations including who students are, our commitment, and then we want to be sure we address them. She suggested consideration as to how does this support the mission, student success, access, comprehensive curriculum with everything honed back into those categories to ensure that the information for language is measureable and can be attached and then we need to tie it into our mission. Discussion took place that the Mission Statement clearly define and include how everything we are doing measures and how would measureable opportunities be defined. Mr. Cummings pointed out that if all is functioning well, it should be something that is really the foundation of the culture of the institution. This is an opportunity to do something powerful for the institution. Ms. Cambon mentioned she had looked at others, short sweet and simple. It was noted that there are risks involved in making it too simple, not addressing, balance. Dr. Kersey added that it should be personalized to the college.

i. Director of Institutional Effectiveness (Interim) (J. Cummings)

Mr. Cummings met with Mr. Kevari and he has agreed to work with us and help identify institution set standards and targets, student success scorecard compared to last year. It will be ready by the March meeting. There will be a joint faculty/staff meeting/workshop March 31 to discuss these items and the Mission Statement. Mr. Kevari will work on getting us up to speed.

j. December 18, 2015 and January 15, 2016 Meetings
(J. Cummings)

Since we are not back in session for these meetings, it was decided that we will go dark for December 18 and January 15 and utilize email for the midterm report. The next meeting will be January 22, 2016.

III. Other

IV. Tracking Chart Review

Mr. Cummings reviewed the tracking chart and asked that everyone be prepared that this committee will be ramping up board policies. It will be a high priority as we need to take time to work through them.

Next Meeting: January 22, 2016

kc
CCMM – 12-4-15